## ALABAMA HISTORY D.I.Y.

## THE FIVE CAPITALS OF ALABAMA EXHIBIT GENERAL REQUIREMENTS AND GUIDELINES

Courtesy of the Alabama Department of Archives and History | alabamahistorydiy.org

Alabama History D.I.Y. (Do-It-Yourself), a program of the Alabama Department of Archives and History (ADAH), provides do-it-yourself museum exhibits based on the ADAH's collections to local organizations. Alabama History D.I.Y. offers resources and guidance to produce and display curated, high-quality exhibits by local museums, archives, historical societies, government, and other community organizations.

## **General Requirements and Guidelines:**

- To host the exhibit, interested organizations must submit an application found at <u>www.alabamahistorydiy.org</u>. Applications may be submitted at any time. The ADAH will respond within 5 business days of receipt.
- The exhibit <u>must</u> be displayed in a space accessible to the general public. This can include museums, schools, businesses, libraries, restaurants, town halls, courthouses, etc.
- Admission may <u>not</u> be charged to view an Alabama History D.I.Y. exhibit. If it is displayed in an
  institution that charges an admission fee, additional fees may not be charged to view the exhibit.
- Approved applicants will receive a Dropbox link to high-resolution, print-ready PDF files of the exhibit graphics, along with an installation guide that offers a range of low-to-high budget options and a publicity guide for promoting the exhibit in the community.
- Files may <u>not</u> be reproduced or used for any purpose other than for the Alabama History D.I.Y. exhibit without explicit written permission.
- The cost to print and install the exhibit is the responsibility of the local organizers. Printing and installation must also be coordinated at the local level. Use of local vendors is encouraged.

## PATH TO STATEHOOD:

- This exhibit features 7 panels that provide a visual and historical overview of the locations that have served as Alabama's capitals: St. Stephens, Huntsville, Cahawba, Tuscaloosa, and Montgomery.
- Exhibit specifications:
  - One title panel: 10" x 45"
  - One introductory panel: 24" x 36"
  - One concluding panel: 24" x 36"
  - o Five main panels: 20" x 36"
- A complete layout of the exhibit can be found at alabamahistorydiy.org.

QUESTIONS? Contact Mary Amelia Taylor at <a href="maryamelia.taylor@archives.alabama.gov">maryamelia.taylor@archives.alabama.gov</a> or (334) 353-3312

